



## **Agenda**

Meeting name: **Shropshire Towns and Rural Housing Board**

Meeting location: **Sirius, Ptarmigan House, Shrewsbury, SY2 6LG**

Date and time: **Monday 15<sup>th</sup> June 2026 – 2.00-6.00pm**  
**SCRUTINY PANEL UPDATE FROM 1-2PM OVER LUNCH**

### **Members**

Tony Deakin (TD)	Independent Board Member and Chair
Paul Hayward (PH)	Independent Board Member
Kathy Jones (KJ)	Independent Board Member
Becky Royle (BR)	Independent Board Member
Irina Wood (IW)	Independent Board Member
Duncan Kerr (DK)	Councillor Board Member
Richard Amos (RA)	Tenant Board Member
Lynn Fonseca (LF)	Tenant Board Member

### **Non-Members**

Harpreet Rayet (HR)	Managing Director
Ros Jones (RJ)	Corporate Director
James Wood (JW)	Operations Director
Gemma Griffiths (GG)	Head of Corporate Services
Paula Mawson (PM)	Service Director – Communities and Customer (Shropshire Council)
James Owen (JO)	Housing and Leisure Portfolio Holder (Shropshire Council)
Laura Tyler (LT)	Service Director – Commissioning (Shropshire Council)
Julie Brock (JB)	Client and Strategy Officer (Shropshire Council)
James McGlone (JM)	Governance and Risk Manager
Jo Grivell (JG)	Executive Assistant and Office Manager/Minute Taker

### **Apologies**

Mark Owen (MO)	Councillor Board Member
Laura Fisher (LFi)	Head of Housing, Resettlement and Independent Living (Shropshire Council)

	ITEM	LEAD	FORMAT	TIME
1.	<b>Welcome, Apologies and Declarations of Interest</b>	Chair	Verbal	2.00pm
2.	<b>Minutes of Previous Meetings (16/03/2026 and 30/03/2026)</b>	Chair	Verbal	2.05pm
3.	<b>Matters Arising</b>	Chair	Verbal	2.10pm
4.	<b>Action Tracker Review</b>	Chair	Report	2.15pm
<b>DECISIONS / TO NOTE</b>				
5.	<b>Health and Safety Update</b>	HR	Report	2.25pm
6.	<b>Building Safety Update</b>	JW	Report	2.40pm
7.	Kinlet Sewage Treatment Plant	GG	Report	2.55pm
8.	<b>STAR &amp; HRA 2025-26 Budget Monitoring Update (P12/Q4)</b>	RJ	Report	3.05pm
9.	<b>Performance Update (P12/Q4)</b> - <b>Appendix A Void Improvement Plan</b>	RJ	Report	3.15pm
10.	<b>Voice of the Customer</b>	RJ	Report	3.30pm
11.	<b>Policies Update</b>	RJ	Report/Decision	3.45pm
12.	<b>Strategic Risk Register Update</b>	RJ	Report/Decision	4.00pm
13.	Service Level Agreements	JW	Report/Decision	4.15pm
14.	<b>Subcommittee Update (FAR)</b> Verbal summary update of: - Procurement - Audit Programme Updates - Draft Minutes from Latest Meeting  Items recommended for approval: - <b>Data Strategy</b>	RJ/KJ	Verbal	4.25pm
15.	<b>Subcommittee Update (CSS)</b> Verbal summary update of: - Feedback on Operational Performance Review - Operations Risk Register - Neighbourhood Management - Draft Minutes from Latest Meeting	JW/PH	Verbal	4.40pm

	Items recommended for approval: -			
<b>EXEMPT ITEMS NOT FOR PUBLIC DISCUSSION</b>				
16.	<b>Subcommittee Update (DSSI)</b> Verbal summary update of: <ul style="list-style-type: none"> <li>- Supporting Reports</li> <li>- Development Reports</li> <li>- Draft Minutes from Latest Meeting</li> </ul> Items recommended for approval: -	HR/DK	Verbal	4.55pm
17.	<b>Subcommittee Update (HR&amp;R)</b> Verbal summary update of: <ul style="list-style-type: none"> <li>- HR Areas of Focus</li> <li>- Operational Staffing Update</li> <li>- Draft Minutes from Latest Meeting</li> </ul> Items recommended for approval: <ul style="list-style-type: none"> <li>- <b>Suite of HR Policies</b></li> <li>- <b>Industrial Relation Report</b></li> </ul>	HR/MO	Verbal/Report	5.10pm
18.	Business Continuity Management Plan Update	RJ	Report	5.20pm
19.	<b>Council Update</b>	LT	Report	5.30pm
20.	<b>Managing Director Update</b> - Paul Hayward Board Term Extension	HR	Report/Decision	5.40pm
21.	<b>AOB</b>	All	Report/Verbal	5.50pm
<b>MEETING CLOSE</b>				