

Meeting name: **Finance, Audit & Risk Sub Committee**  
 Meeting location: **Microsoft Teams ONLY**  
 Date and time: **Thursday 20<sup>th</sup> February 2025 – 2.00 – 4.00pm**

<b>Core Members</b>	
<b>Steve Robinson (SR)</b> Board Member & Chair	<b>Tony Deakin (TD)</b> Board Member
<b>Ros Jones (RJ)</b> Director of Corporate Services	<b>Paul Hayward (PH)</b> Co-optee Board Member
<b>James Wood (JW)</b> Operations Director	<b>Denise Jones (DJ)</b> Head of Finance
<b>Joanna Grivell (JG)</b> Minute Taker	<b>Jenny Daisley (JD)</b> Shropshire Council
<b>Ruth Phillips (RP)</b> Head of Corporate Services	<b>Kath Vose (KV)</b> Shropshire Council Audit Team
<b>Narinder Sandher (NS)</b> Beever & Struthers	<b>Barry Hanson (BH)</b> Shropshire Council Audit Team
<b>Nicholas Burton (NB)</b> Grant Thornton UK	<b>James McLarnon (JM)</b> Grant Thornton UK
<b>Lynn Fonsenca (LF)</b> Tenant Board Member	<b>Jane Tretthewey (JT)</b> Shropshire Council

<b>Presenters</b>	
<b>Apologies</b>	
<b>Harpreet Rayet (HR)</b> Managing Director	<b>Vince Hunt (VH)</b> Shropshire Council Board Member

No.	Item	Who	Format	Time
1.	<b>**Apologies</b>	Chair	Verbal	2.00
2.	<b>**Declarations of interest</b>	Chair	Verbal	2.05
3.	<b>**Minutes of last meeting and matters arising</b>	Chair	Verbal	2.10
4.	<b>**Health &amp; Safety Update – Improvement Programme</b>	RP	Report	2.15
5.	<b>**Procurement Exemptions &amp; Pipeline Update</b>	RP	Report	2.25
6.	<b>**Policies Update</b> A. Procurement Strategy B. Procurement Policy C. Procurement Procedures D. Governance Orders & Financial Rules E. Health & Safety Policy Approval	RP/DJ	Report	2.35
7.	<b>**Finance and Performance Update Q3/P9</b>	DJ	Report	2.45
8.	<b>**HRA Business Plan and Budgets 2025/26 Update</b>	DJ	Report	2.50
9.	STAR Budget Approval 2025/26 - RJ/DJ	RJ/DJ	Report	3.00

10.	<b>**Strategic Risk Register Update</b>	RJ/JMc	Register and Report	3.05
11.	<b>**Audit Status Report</b>	RJ/JMc	Report	3.10
12.	<b>**Internal Audit Programme Update – Shropshire Council</b>	KV	Report	3.20
13.	<b>**Internal Audit Programme Update – Beever and Struthers</b>	NS	Report	3.30
14.	External Audit Plan for 2024/25 – Grant Thornton	JM/NB	Report	3.40
15.	<b>**Forward Plan Review</b>	Chair	Verbal	3.50
16.	<b>**Any other business</b>	Chair	Verbal	3.55