

Agenda

Meeting name: **Finance, Audit & Risk Sub Committee**
 Meeting location: **Microsoft Teams/ Atria**
 Date and time: **Tuesday 5th March 2024 – 2.00 – 4.00pm**

Core Members	
Steve Robinson – Board Member & Chair (SR)	Tony Deakin – Board Member (TD)
Ros Bridges – Director of Corporate Services (RB)	Paul Hayward – Co-optee Board Member (PH)
Tom Forty – Director of Operations (TF)	Rob King – Interim Head of Finance (RK)
Leela Cottey – Assistant Director of Assets (LC)	Barry Hanson – Audit Team Shropshire Council (BH)
Kath Vose - Audit Team Shropshire Council (KV)	Harpreet Rayet – Managing Director (HR)
Debbie Gauntlett – Minute Taker (DG)	Jane Trethewey – Shropshire Council (JT)
Presenters	
Dave Moran – IT & Business Transformation Manager (DM)	Helen Zatte – Head of Corporate Services (HZ)

Item No.	Item	Who	Format	Time

Standing Items

1.	Apologies & declarations of interest	Chair	Verbal	2.00
2.	Minutes of Meeting held on 9 th November 2023 & Matters Arising	Chair	Verbal	2.10
3.	Health & Safety Update	HZ	Report	2.20
4.	Procurement Exemptions	RB	Verbal	2.30
5.	Q3 Performance Report 2023/24	DM	Report	2.40
7.	Q3 Revenue Monitoring 2023/24	RB	Verbal	2.50
8.	Q3 Capital Monitoring 2023/24	RK	Report	3.00

All Other Items

9.	STAR 2024/25 Budget Approval	RB	Report	3.10
10.	HRA Business Plan Update	RK	Report	3.20
11.	Corporate Plan & Strategy Update: Corporate Plan presentation and summary paper detailing assets, development & IT, Finance, Governance and Risk Strategies	HR	Report	3.30
12.	Audit Update – - Void Management and - Procurement and Contract Management - Proposed audit substitutions and repairs - Governance/ repairs service - Money advice - Timesheet management DLO	KV	Verbal	3.40
13.	Audit Forward Plan 2024/25	RB	Verbal	3.50
14.	Strategic Risk Register Update	HR/RB	Register & Report	4.00
13.	Any Other Business	Chair	Verbal	4.10